

**Board of Directors Meeting Minutes  
Parkglen Civic Improvement Association  
11212 Vanderford Drive, Houston, Texas 77099  
Wednesday, July 11, 2012**

**Board Members:**

- Present: Mario Correa, Will DeVaney, Mariana Mejia, Lynn Nicklo and Goya Qualls
- Absent: Chris Agho-Otoghile and Lina Salazar
- Quorum present? Yes
- Others Present: None

**Proceedings:**

- The meeting was called to order at 7:18 p.m. by President, Lynn Nicklo
- Last month's meeting minutes were not amended or approved as the secretary was not in attendance.

**Treasurer's Report provided by Treasurer, Mariana Mejia:**

- The Treasurer reported Checking Acct: \$6,013.00; Money Market: \$99,670.00; Accts Payable: \$100.00 and Accts Receivable: \$49,232.00. It should be noted the actual monthly expenditure (approx \$14,000) was much higher than normal, due to payment of the yearly insurance premium, utilities, pool expenses and repairs.

**Beautification Report provided by Chair, Mariana Mejia:**

- Per M. Mejia, a window was replaced in the lifeguard room.
- A welder was hired to remove exposed playground equipment pipes, a stud was removed from the park and holes were filled in.
- The interior doors of the Civic Center were painted.

**Repairs Report provided by Chair, Mario Correa:**

- Per M. Correa, the lifeguard stand was repaired and painted.
- Exposed section of the diving board was removed.
- Lights were replaced in the main office.
- Water fountain scheduled to be replaced on July 14, 2012.

**Deed Restriction Report:**

- No Report, the Chair was not in attendance.

**Fundraising Report:**

- No Report, the Chair was not in attendance.

**Security Report provided by Chair, Goya Qualls:**

- The Security Committee is obtaining bids to buy and install security cameras at the Civic Center. The cost is estimated between \$4,000.00 and \$6,000.00 depending upon the number of cameras purchased, type of camera, lenses and housing.
- Neighborhood Watch was discussed as was hiring licensed security guards or police officers to patrol the area.

**Newsletter:**

Mr. Milner is volunteering his time to prepare the Newsletter.

## **Other Business:**

**Yard Parking** – A resident complained about the Yard Parking Ordinance so Lynn Nicklo attended a hearing, at City Hall, but the resident did not attend. L. Nicklo confirmed all paperwork was filed properly and signs were posted in the neighborhood. A letter will be sent from the City regarding their recommendations for further action.

**Greater Houston Neighborhood Association (GHNA)** - Parkglen Civic Improvement Assoc will apply for membership and the annual fee is \$75.00. Membership offers the association's board, officers and volunteers educational seminars and training.

**Management Company** - The contract with the current Management Company expires, at the end of July 2012, and will not be renewed. The Board is actively seeking another management company.

**Attorney** – The Board retained a new law firm, Holt and Young, to represent Parkglen Civic Improvement Assoc.

**Drainage** – The drain lines were cleaned out but bids are being secured for excavation, grading and sod near the Civic Center.

**Air Conditioning** – Two new digital thermostats, with lock boxes, were installed in the Civic Center and one more will be installed in the office.

**Computer** – The Board purchased an HP computer and two monitors and a Dell Computer was donated to the Assoc by Kathy Cosgrove.

**Civic Center/Pool Office** – A motion was made to tile the floor of the Civic Center but the motion was not carried. Texturing the walls of the Civic Center was also discussed, as was texturing the walls in the pool office. A motion was made and carried to texture the walls in the pool office before taking a final vote on the Civic Center walls.

**Pool Guest Passes** – A motion was made and carried to issue Pool Guest Passes at a cost of \$20.00 per year. However, only two Guest Passes, per household, may be purchased.

Meeting Adjourned at 9:10 p.m.

Next Board of Director's Meeting – August 8, 2012

Next Member's Meeting – July 24, 2012

Minutes Taken and Submitted by G. Qualls for Secretary, Lina Salazar