

**Board of Directors Meeting Minutes
Parkglen Civic Improvement Association
11212 Vanderford Drive, Houston, Texas
77099**

Wednesday, August 8, 2012

Board Members: - Present: Will DeVaney, Mariana Mejia, Lynn Nicklo, Chris Agho-Otoghile and Goya Qualls
- Absent: Mario Correa
- Resigned: Lina Salazar
- Quorum present? Yes
- Others Present: Molly Silva

Proceedings: - The meeting was called to order at 7:25 p.m. by President, Lynn Nicklo. - Last month's meeting minutes were approved after correcting the meeting date.
- Molly Silva expressed interest in joining the Board of Directors and presented a verbal curriculum vitae.

Treasurer's Report provided by Treasurer, Mariana Mejia:
- The Treasurer reported Checking Acct: \$8,263.00; Money Market: \$91,227.00;
Accts Payable: \$0.00 and Accts Receivable: \$44,921.00. Per the Treasurer,
her report does not include funds, collected by TCM, that had not yet been deposited.

Beautification Report provided by Chair, Mariana Mejia:
- Per M. Mejia, the Beautification Committee is working in conjunction with the Maintenance Committee to renovate the office; the tentative completion date is late August or early September.

Repairs Report:
- No Report, the Chair was not in attendance.

Deed Restriction Report provided by Board President, Lynn Nicklo:

- Lynn Nicklo and Will DeVaney met with the City of Houston Liaison to discuss problem properties in the hope the City of Houston will move on said properties.

Fundraising Report provided by Chair, Chris Agho-Otoghile:

- Dr. Agho-Otoghile secured a commitment from Sam's Club to donate \$500.00 to the Association. However, a letter must be provided, on the Association's letterhead, to Sam's Club before the donation is made.

Security Report provided by Chair, Goya Qualls:

- Per G. Qualls, there is nothing new to report.

Other Business:

Yard Parking – We are awaiting notification, from the City of Houston, when the matter will be placed on City Council's agenda.

Greater Houston Neighborhood Association (GHNA) – The membership application was completed and turned in to the Board President for submission.

Management Company – TCM's contract expired and was not renewed. The president received a bid from a management company but the bid was not within the Association's fee structure. Another management company is still being sought.

Attorney – Certified letters have been sent to delinquent homeowners and the five largest delinquent accounts have been

referred to the Association attorneys, Holt & Young; it is anticipated five more accounts will be sent.

Drainage – The Board voted to hire a contractor to excavate soil away from the Civic Center in the hope of alleviating standing water; this will be tried before undertaking more costly corrective action.

Air Conditioning – The fan in the upper unit was replaced but the motor in the bottom unit needs repair and said repair is expected to be completed by month's end.

Part-Time Employee – Resident Dennis Foley suggested the Association hire a part-time employee to handle office/clerical duties.

National Night Out (NNO) – Discussed having a community party in support of National Night Out. A motion was brought and carried to bring NNO to Parkglen on October 2, 2012. Planning will be discussed at the next Board meeting.

Lifeguards- Inappropriate behavior of the lifeguards was reported to Cortez, the pool contractor.

Board Member Appointment – A motion was made and carried to appoint Molly Silva to fill the Board position vacated by Lina Salazar.

Weeds - Mowing needs to be done to combat weeds in pool and playground areas.

Extermination – Measures need to be taken to address the rodent and roach infestation at the Civic Center.

Meeting Adjourned at 8:49 p.m.

Next Board of Director's Meeting – September 12, 2012

Minutes Taken and Submitted by G. Qualls