

Meeting Agenda  
Wednesday, January 20,



# Parkglen

## Civic Improvement Association

11212 Vanderford Dr.  
Houston, TX 77099  
P.O. Box 2  
Stafford, TX 77497-0002  
Phone: 281-530-NEWS

		Attendees:
Type of meeting:	BOD	Dennis Foley, Pres.
Facilitator:	Dennis Foley	Donna Victor, VP
Timekeeper:	Dennis Foley	Debra Jambor, Treasurer
Note taker:	Lynn Nicklo	Lynn Nicklo, Secretary
		Penny Allen
		Chris Agho-Otoghile
		Sharon Blifford

Meeting called to order at 7:40

Minutes from 12/15/2009 Board of Directors meeting read and approved

Treasurer's Report: \$70,724.64 Checking  
5,630.07 Money Market Account

Budget: No report available

### **Committee Reports:**

#### Deed Restrictions:

Owner of a house on Montverde has failed to respond to our request of information on who resides at the residence. It appears to be a boarding house. Dennis has sent a second letter request to our attorney for approval and her letter head.

A house on Vanderford and one on Montverde have trash piled in front of their homes.—Will call 911 and report.

#### Parks & Recreation:

Due to selling her home, we are losing Sharon Blifford from the board. She was Parks & Recreation Director and was not at the meeting to report.

Dennis will have the signs for the park printed and placed.

<b>Topic A: End of 2009 Budget</b>	<b>Presenter: Dennis</b>
Discussion: We need an exit budget for 2009.	
Concusion: Lynn will do.	

<b>Topic B: New City Laws for Yard Trimmings Disposal</b>	<b>Presenter: Dennis</b>
Discussion: Compostable Bag program will take effect April 5, 2010.	
Concusion: Need to put information on our web site.	

<b>Topic C: Deed Restrictions</b>	<b>Presenter: Dennis</b>
Discussion: Owner of a house on Montverde has failed to respond to our request of information on who resides at the residence. It appears to be a boarding house. Dennis has sent a second letter request to our attorney for the attorney to send out on her letterhead.	
Concusion: Waiting for attorney or Owner's response.	

<b>Topic D: Pressure Washer</b>	<b>Presenter: Dennis</b>
Discussion: Should we purchase a pressure washer and use it to clean graffiti from fences? If we cleaned the fences it would leave us and the Civic Association open to a law suit if any damage was done. Could we loan it out to residents to use? Getting it back in good condition could be a problem. We could use one to clean our building, the slides and the bathrooms.	
Concusion: On hold for now.	

<b>Topic E: 2010 Center Rental Fee</b>	<b>Presenter: Dennis</b>
Discussion: Should we go up on the charge for renting the civic center?	
Concusion: Yes, but specifics not decided yet.	

<b>Topic F: 2010 Punch List</b>	<b>Presenter: Dennis</b>
Discussion: What are the first 5 things we want to accomplish this year? We collectively came up with 25 suggestions.	
Conclusion: Dennis will be presenting the first list at Members Meeting.	

<b>Topic G: DSL</b>	<b>Presenter: Dennis</b>
Discussion: Our management software allows us to email reports, invoices, letters and statements directly from the program. Our software also upgrades over the internet. Do we want to get DSL?	
Conclusion: Unanimous yes.	

<b>Topic H: Late Notices, Invoices, etc.</b>	<b>Presenter: Dennis</b>
Discussion: When and how are we sending late notices.	
Conclusion: Dues are not past due until January 31, we will mail past due notices in February.	

<b>Topic I: Banking</b>	<b>Presenter: Lynn</b>
Discussion: Recommendation to change banking to The State Bank of Texas. They charge less, it is cleaner and there is seldom a wait. There is a police officer close to the tellers. There is staffed drive through banking and it is close to the post office.	
Conclusion: No decision at this time.	

<b>Topic J: CDs</b>	<b>Presenter: Lynn</b>
Discussion: If we put some of money in 3 month CDs we can earn .65%. Presently we earn .05% on the money market account.	
Conclusion: No decision at this time.	

The next Board of Directors meeting is scheduled for February 16, 2010.  
The next Members Meeting is January 26, 2010.