

Date: March 12, 2019  
Location: Parkglen Civic Center  
Attendees: Jose Montes, President  
Ada Mae Collazo, Vice President  
Emmeline Mireles, Secretary  
Donna Dickson, Treasurer  
Absent: Chris Ago Otoghile

**Meeting called to order at 7:08pm**

**Minutes:**

Minutes were read from February meeting  
Ada made a motion to accept the min. Emmeline seconded. Minutes were accepted as read

**Treasurer's Report:**

Checking \$10,437.53  
Money Marketing \$177,499.60  
Randall Management \$48,259.42

**Issues Discussed:**

1. Randall Management payment
2. Accounts in Litigation as of March 2019 (Ziko, Grimes, Woodbury, Navarro, Tristan)
3. Ada recommended Ken Holly and Mary Ann to be on the advisory board. Ken Holly accepted. Mary Ann declined. There was a vote, and Ken was voted in.
4. Randall wants to send out letters for the accounts past due. It was decided that they will not do it.
5. Discussion about checks-one person signing two names, this topic has to be addressed what legal steps need to be taken. Donna needs to give a statement to the Justin.
6. \$250 of undeposited funds-money order will be sent to Randall Management
7. Pool bids and contracts- 3 companies submitted bids. There was a discussion on whether or not to close the pool. Jose said he will get the bids done by the end of the month. Ken would like the information about the pool for Focus.
8. Molly got insurance policies with Southern Lawns
9. Trident had to replace a motor and are up to date on their contract.
10. M3 Printing- 750 copies were made (to homeowners and renters) There was a discussion about the mail that is sent to the neighborhood. The board needs to know which houses are occupied and an updated list needs to be made.
11. Tree trimming- \$6000 was paid last year. There was a discussion on what needs to be done this year
12. Civic Center Rental- Ada wants to take over the rental contracts. There was a discussion on cleaning, when the key should be given, etc.
13. Fax machine- Does it need to be fixed? The emergency line can be set up to receive faxes.
14. Ada will be in charge of the phone. She would like to have the keys to the post office box.

Meeting was adjourned at 8:34pm